

Benedict A.Cucinella Elementary School
PTO Room Parent Coordinator Form
2010-2011 School Year

Dear Parents/Guardians,

We are looking for **two** creative and organized people to volunteer to be a Room Parent Coordinator for their child's teacher during the 2010-2011 school year. Some of the responsibilities include, but are not limited to:

- Planning class parties (ideas, snacks, games, crafts, etc.)
- Scheduling chaperones for class trips.
- Organizing the Read Aloud program.
- Organizing the Globalympic program.
- Work with the PTO during Teacher Appreciation Week to recognize your teacher.
- Organize gifts for teacher and aide(s) for holiday, and end-of-year gifts. (optional)
- Assist the teacher with any other classroom activities, as needed.
- **Attend 3 GENERAL PTO meetings.**

We hope that you will consider becoming a RPC. It is a great way to be involved in your child's class.

Please complete the form below ONLY if you want to be considered
for a Room Parent Coordinator (RPC) and return by:
Friday, September 10, 2010 via your child's backpack.

Name _____

Telephone (home) _____ (cell) _____

E-mail address _____

Your Child's Name _____

Grade/Teacher 10/11 _____

Have you ever been a RPC for this child? _____ Yes _____ No

If yes, when was the last time? _____

Thank you for taking the time to fill out the RPC form. If you have any questions, please feel free to contact Sue Galayda at s.galayda@comcast.net Tammy Burk at gtburk@aol.com

*** In order to be a RPC, insurance requires you to be a member of the PTO. In addition, our insurance does not allow RPCs to bring their preschool aged children with them while attending any classroom activities or field trips.**